

**Minutes of the Executive Committee Meeting
Georgia Chapter, American Society of Safety Engineers
August 11, 2014**

Position	Name	P	A	Position	Name	P	A
President	Matthew Parker	X		Delegate	Matthew Crouse	X	
President Elect	David Brani	X		Delegate	Rick Gruca	X	
Vice President	Neal Howard		X	Delegate / Construction	Ed Davis	X	
Secretary	Camille Oaks		X				
Treasurer / Programs	Jimmy Mize	X		Guests			
Past President	Kenyon Brenish	X					
Past President	Andrew Wilson		X				
Construction	Phil Greison		X				
Northeast Georgia Section President	Paul Wallace	X		*Participated via Conference Call			

Location: Conference Call

CALL TO ORDER: The executive committee meeting was called to order at 1:20 P.M. A quorum was achieved.

CHAPTER ADMINISTRATION

Secretary Update: David Brani

- ☐ June Board Minutes, Approved
- ☐ July Board Minutes, Approved

Treasurer Update: Jimmy Mize

- ☐ Monthly financial report (July financial activities), Approved
- ☐ Report is attached to these minutes
- ☐ Mize reported that due to increasing food costs at Ga Power, we may no longer be breaking even with regard to monthly meeting fees versus meeting costs (speaker gift and door prizes).

Membership Retention & Recruiting: Camille Oaks

- ☐ Parker reported that Oaks will coordinate and execute a social event (emphasis on younger membership) by the end of December 2014

Foundation Update: Stacey Kruse

- ☐ No Update.

Chapter Awards: Kenyon Brenish

- ☐ Jimmy Mize (by email on August, 7, 2014) presented the following motion:

Megan, recipient of the SPY Award, be provided an additional \$35 to cover the cost of a lunch plate for her guest (husband) at the conference awards luncheon.
- ☐ Motion seconded and passed by way of emails by the following members:
 - o Matthew Parker
 - o Neal Howard
 - o Ed Davis
 - o Matthew Crouse
 - o Rick Gruca
 - o Camille Oaks
- ☐ Emails are attached to these minutes

CHAPTER OUTREACH

University of Georgia Student Section: Matthew Parker

- ☐ Motion presented and passed to approve Dr. Zimeri's spring semester nominee for the ASSE scholarship award.

Georgia Youth Alliance: Stacey Kruse

- ☐ Steven Johnson was invited to attend the Youth Alliance meeting on behalf of our chapter that takes place August, 12, 2014.
- ☐ Matthew Crouse will attend the Exposure Modeling meeting on behalf of our chapter that takes place August, 14, 2014

SW Section Update: Matthew Parker

- ☐ No Update.

NE Section Update: Paul Wallace

- ☐ Current funds available, \$5,500
- ☐ Matthew Parker requests that NE Section initiate discussions regarding becoming a chapter

Construction Update: Ed Davis

- ☐ August meeting: Friday (15th), at the Exchange in Smyrna, Georgia. Speaker Hillary Warren
- ☐

CHAPTER COMMUNICATION**Program Schedule Update: Matthew Parker and Kenyon Brenish**

- ☐ Table of upcoming speakers.

Sept. 8	David Domico	Westat, Inc.	Intrinsically Sustainable, Effective Programs
Oct. 13	Edward Davis	Wells Fargo	You Cannon Fix Stupid but You Can Train Ignorance
Nov. 10	Ingrid Nuss	Drew Eckel Farnham	How to Help Your Attorney Win Your Workers Comp Case
Dec. 8	Dr. Jane StClair	Wellbeings	Narcotics and Impairment
Jan. 12	Pam Fisher	ProSafe	Stop the Cop. Enforcement vs. Safety Advocacy

WEB Site Maintenance: Kenyon Brenish

- ☐ Kenyon to update site (newsletters, meeting minutes, upcoming speakers)

Public Relations:

- ☐ No Update.

OTHER CHAPTER BUSINESS**New Business**

- ☐ Motion presented and passed to provide funding for travel related expenses (airfare, hotel, meals etc.) for Rick Gruca to attend the ASSE October Leadership conference.
- ☐ Parker reported that National ASSEE requests a chapter member be designated as a PDC Liaison for the annual safety conference scheduled for Atlanta, Georgia in June of 2016.
 - Designee would need to attend an ASSE meeting in Dallas, Texas in September for training. Travel costs to be provided by ASSE National.
 - Brani and Crouse indicated that they may be candidates for this position depending on the September meeting date

Old Business

- ☐ Parker distributed a portion (8 members) of our member list to each of the executive board members. Each board member to make contact with the members with regard to meeting attendance and how our local chapter can better serve their needs. Executive board members to report back to Parker by the end of September with their results.
- ☐ Mize will contact Greg Dobson with regard to performing an audit of last year's financial records.
- ☐ Due to cost versus benefit considerations, discussions regarding the allocation of chapter funds to provide a CSP event have been terminated.

ADJOURNED: The meeting was adjourned at 2:30 P.M.

Minutes respectfully submitted by David Brani, Secretary

ASSE - GEORGIA CHAPTER

August, Meeting, 2014

Treasurer's Report (reflects activity in the previous month, July)

Checking Account

Credits

Meeting Fees – Cash and Checks	235.00
Meeting Fees –Paypal	113.80
Meeting Fees – TOTAL	348.80
ASSE National Dues	None

Debits

Monthly Meeting Meal Expense (Carlyle's)	(9.37)	318.72
Door Prizes		63.59
Bank Business Account Analysis Fee (to be waived)		5.00

OUTSTANDING CHECKS: Camille Oakes
#1410 06/06/14 \$81.41

Ending Monthly Balances:

Checking Balance	\$6,870.57
OUTSTANDING CHECKS – CAMILLE #1410	81.41
Actual Checking Balance 6827.67 July	\$6,789.16

Money Market Account Balance	\$20,123.57
-------------------------------------	--------------------

Jimmy Mize
Treasurer

770-403-9111

jimmywmize@yahoo.com

David Brani

From: Jimmy Mize [jimmywmize@yahoo.com]

Sent: Thursday, August 07, 2014 10:45 PM

To: Matthew Parker; oakesc@mscdirect.com; David Brani; Edward_Davis@Wellsfargois.com

Subject: Question

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

David Brani

From: Camille Oakes (ATL) [oakesc@mscdirect.com]
Sent: Thursday, August 07, 2014 10:50 PM
To: Jimmy Mize
Cc: Matthew Parker; David Brani; Edward_Davis@Wellsfargois.com
Subject: Re: Question

I agree. That is a nice gesture.

On Aug 7, 2014, at 10:47 PM, "Jimmy Mize" <jimmywmize@yahoo.com> wrote:

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

DISCLAIMER:

This e-mail is intended for the use of the addressee(s) only and may contain privileged, confidential, or proprietary information that is exempt from disclosure under law. If you are not the intended recipient, please do not read, copy, use or disclose the contents of this communication to others. Please notify the sender that you have received this e-mail in error by replying to the e-mail. Please then delete the e-mail and destroy any copies of it. Thank you.

9/8/2014

David Brani

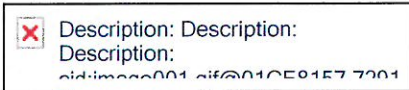
From: Matthew Parker [matthew.parker@cardno.com]
Sent: Thursday, August 07, 2014 11:01 PM
To: Jimmy Mize; oakesc@mscdirect.com; David Brani; Edward_Davis@Wellsfargois.com
Cc: Neal Howard (nhoward@chubb.com); Matthew Crouse; rick gruca (rick.gruca@gmail.com)
Subject: RE: Question

Jimmy:

I second the motion and vote yes.

Matthew Parker, MS, CIH, CSP, ARM

PRINCIPAL INDUSTRIAL HYGIENIST
Environmental and Engineering Division (EES)



Phone (+1) 706-722-3310 Fax (+1) 706-722-3370 Mobile (+1) 706-231-8443
Address 1453 Greene Street, Suite A, Augusta, GA 30901
Email matthew.parker@cardno.com - Web www.cardno.com

From: Jimmy Mize [mailto:jimmywmize@yahoo.com]
Sent: Thursday, August 07, 2014 10:45 PM
To: Matthew Parker; oakesc@mscdirect.com; David Brani; Edward_Davis@Wellsfargois.com
Subject: Question

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

David Brani

From: Rick Gruca [rick.gruca@gmail.com]
Sent: Friday, August 08, 2014 9:11 AM
To: Matthew Parker
Cc: David Brani; nhoward@chubb.com; oakesc@mscdirect.com; Jimmy Mize; Edward_Davis@Wellsfargois.com; Matthew Crouse
Subject: RE: Question

I agree with this as well.

Best Regards,

Rick

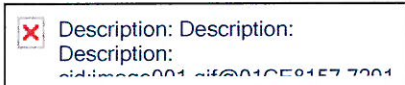
On Aug 7, 2014 11:01 PM, "Matthew Parker" <matthew.parker@cardno.com> wrote:

Jimmy:

I second the motion and vote yes.

Matthew Parker, MS, CIH, CSP, ARM

PRINCIPAL INDUSTRIAL HYGIENIST
Environmental and Engineering Division (EES)



Phone [\(+1\) 706-722-3310](tel:+17067223310) Fax [\(+1\) 706-722-3370](tel:+17067223370) Mobile [\(+1\) 706-231-8443](tel:+17062318443)
Address 1453 Greene Street, Suite A, Augusta, GA 30901
Email matthew.parker@cardno.com - Web www.cardno.com

From: Jimmy Mize [mailto:jimmywmize@yahoo.com]
Sent: Thursday, August 07, 2014 10:45 PM
To: Matthew Parker; oakesc@mscdirect.com; David Brani; Edward_Davis@Wellsfargois.com
Subject: Question

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

David Brani

From: Matthew Crouse [matt.crouse@novelis.com]
Sent: Friday, August 08, 2014 9:31 AM
To: Rick Gruca; Matthew Parker
Cc: David Brani; nhoward@chubb.com; oakesc@mscdirect.com; Jimmy Mize; Edward_Davis@Wellsfargois.com
Subject: RE: Question

I'm in agreement as well.

Safe Regards,
Matt Crouse CSP, CHMM

Safety Lead

Novelis North America
3560 Lenox Road
Atlanta, Georgia 30326

Mobile: 1 404 345 4924
matt.crouse@novelis.com
www.novelis.com

Not just aluminum, Novelis Aluminum.™

From: Rick Gruca [mailto:rick.gruca@gmail.com]
Sent: Friday, August 08, 2014 9:11 AM
To: Matthew Parker
Cc: David Brani; nhoward@chubb.com; oakesc@mscdirect.com; Jimmy Mize; Edward_Davis@Wellsfargois.com; Matthew Crouse
Subject: RE: Question

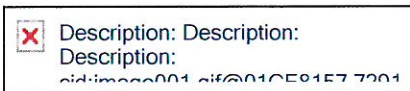
I agree with this as well.

Best Regards,

Rick

On Aug 7, 2014 11:01 PM, "Matthew Parker" <matthew.parker@cardno.com> wrote:
Jimmy:
I second the motion and vote yes.

Matthew Parker, MS, CIH, CSP, ARM
PRINCIPAL INDUSTRIAL HYGIENIST
Environmental and Engineering Division (EES)



Phone [\(+1\) 706-722-3310](tel:+17067223310) Fax [\(+1\) 706-722-3370](tel:+17067223370) Mobile [\(+1\) 706-231-8443](tel:+17062318443)
Address 1453 Greene Street, Suite A, Augusta, GA 30901
Email matthew.parker@cardno.com - Web www.cardno.com

9/8/2014

From: Jimmy Mize [mailto:jimmywmize@yahoo.com]

Sent: Thursday, August 07, 2014 10:45 PM

To: Matthew Parker; oakesc@mscdirect.com; David Brani; Edward.Davis@Wellsfargois.com

Subject: Question

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

9/8/2014

David Brani

From: edward.davis@wellsfargo.com
Sent: Friday, August 08, 2014 9:35 AM
To: oakesc@mscdirect.com; jimmywmize@yahoo.com
Cc: matthew.parker@cardno.com; David Brani
Subject: RE: Question

I agree also. Ed

From: Camille Oakes (ATL) [mailto:oakesc@mscdirect.com]
Sent: Thursday, August 07, 2014 10:50 PM
To: Jimmy Mize
Cc: Matthew Parker; David Brani; Davis jr, Edward E.
Subject: Re: Question

I agree. That is a nice gesture.

On Aug 7, 2014, at 10:47 PM, "Jimmy Mize" <jimmywmize@yahoo.com> wrote:

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

DISCLAIMER:

This e-mail is intended for the use of the addressee(s) only and may contain privileged, confidential, or proprietary information that is exempt from disclosure under law. If you are not the intended recipient, please do not read, copy, use or disclose the contents of this communication to others. Please notify the sender that you have received this e-mail in error by replying to the e-mail. Please then delete the e-mail and destroy any copies of it. Thank you.

David Brani

From: nhoward@chubb.com
Sent: Sunday, August 10, 2014 6:28 PM
To: Matthew Parker
Cc: David Brani; Edward_Davis@Wellsfargois.com; Jimmy Mize; Matthew Crouse; oakesc@mscdirect.com; rick gruca (rick.gruca@gmail.com)
Subject: RE: Question

I say aye

 Description: C:\Users\b003096\AppData\Local\Lotus\Notes\data\sig.chubblogo.jpg

This document is advisory in nature. It is offered as a resource to be used together with your professional insurance advisors in maintaining a loss control program. Confidentiality Notice: This document is assumed by the information contained in this document. Chubb refers to the insurers of the Chubb Group of Insurance Companies. Confidentiality Notice: This document is not to be copied, distributed, or reliance upon the contents is strictly prohibited. If you have received this in error please reply to the sender so that Chubb may arrange for proper handling.

Follow us:

 Description: C:\Users\b003096\AppData\Local\Lotus\Notes\data\sig.twitter2.jpg


 Description: C:\Users\b003096\AppData\Local\Lotus\Notes\data\sig.chubblogo.jpg

www.chubb.com

From: Matthew Parker <matthew.parker@cardno.com>
To: Jimmy Mize <jimmywmize@yahoo.com>, "oakesc@mscdirect.com" <oakesc@mscdirect.com>, David Brani <dbrani@atslab.com>, "Edward_Davis@Wellsfargois.com" <Edward_Davis@Wellsfargois.com>
Cc: "Neal Howard (nhoward@chubb.com)" <nhoward@chubb.com>, Matthew Crouse <matt.crouse@novelis.com>, "rick gruca (rick.gruca@gmail.com)" <rick.gruca@gmail.com>
Date: 08/07/2014 11:01 PM
Subject: RE: Question

Jimmy:
 I second the motion and vote yes.

Matthew Parker, MS, CIH, CSP, ARM
 PRINCIPAL INDUSTRIAL HYGIENIST
 Environmental and Engineering Division (EES)

 Description: Description: Description: cid:image001.gif@01CE8157.729135A0

Phone (+1) 706-722-3310 Fax (+1) 706-722-3370 Mobile (+1) 706-231-8443
 Address 1453 Greene Street, Suite A, Augusta, GA 30901

9/8/2014

Email matthew.parker@cardno.com - Web www.cardno.com

From: Jimmy Mize [<mailto:jimmywmize@yahoo.com>]

Sent: Thursday, August 07, 2014 10:45 PM

To: Matthew Parker; oakesc@mscdirect.com; David Brani; Edward_Davis@Wellsfargois.com

Subject: Question

I can wait until Monday's meeting for an answer. I have the receipt from Megan for her registration to the conference. As the recipient of the SPY Award, we agreed to pay her registration, so I can send her a check. She will be accompanied by her husband and 5 year old son. The plates at the luncheon are \$35 per person. If her husband's plate is paid for the conference will "eat" the cost of the child's plate. I think they should attend to see Megan get the award. I am in favor of including adding \$35 to the registration fee to cover the meals. Question: Does a majority of the board agree or disagree? I will wait until Monday to send the check.

9/8/2014